

# How to Accept a Training Invitation Sent by your Employer and Access the Training Course:

**Step 1:** Find the email with subject 'Invitation Instructions'  
*\*this may be in your SPAM email folder*

**Step 2:** Click the 'Accept Invitation' link

**Step 3:** Clicking the 'Accept Invitation' from your email will land you on **this page**. This is where you will create a password for your account.

**Fill in your information and click 'Submit'.**

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The screenshot shows a web browser window with the URL <https://liquorexam.com/coursespub/showcourse/29>. The page features the LIQUOREXAM.COM logo and navigation links for HOME, HOW IT WORKS, and MY COURSES. A green notification bar at the top states, "Your password was set successfully. You are now signed in." The main content area displays the course title "Washington DC Alcohol Awareness Training" with a "Take Training" button. A red callout box points to this button with the text: "Step 4: Click 'Take Training' button to start your course!". Below the course title, there is a table with columns for "Course Description" and "State". The course is listed with a "Special Price \$6.95" and a "Washington DC Approved Alcohol Awareness Training" label. To the right of the course name are three red stars.

Course Description	State
<b>Special Price \$6.95</b> Washington DC Approved Alcohol Awareness Training <small>regular</small>	