How to Accept a Training Invitation Sent by your Employer and Access the Training Course:

Step 1: Find the email with subject ‘Invitation Instructions’
* this may be in your SPAM email folder

Step 2: Click the ‘Accept Invitation’ link

Step 3: Clicking the ‘Accept Invitation’ from your email will land you on this page. This is where you will create a password for your account.

Fill in your information and click ‘Submit’.
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**Step 4:** Click ‘Take Training’ button to start your course!